

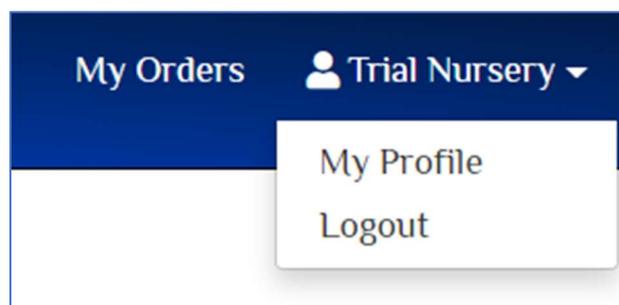
### Online Ordering Help Guide

1. Go to the ordering site by following the links on the lowestc.com.au website or by clicking [here](#)
2. If you are an existing Lowes TC customer, log in using your main business contact email address as the account name and press forgot password. We will send you a temporary password to access your Online Orders account. If you have any issues, please contact Natasha (natasha@lowestc.com.au) to get the correct details we have on record.



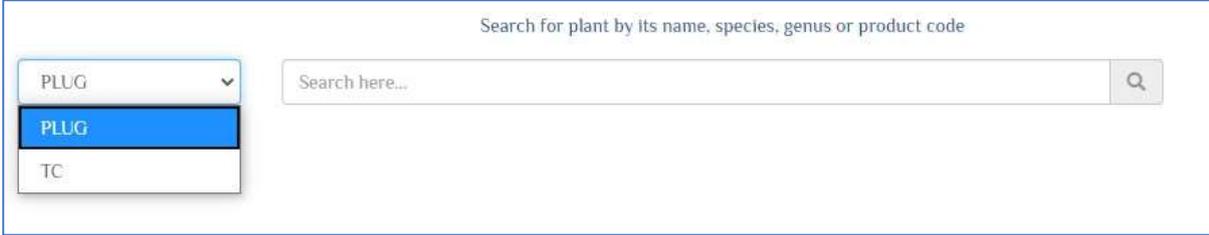
The screenshot displays the login interface for LowesTC. On the left, there are two input fields: the top one contains the email address 'customer@login.com.au' and the bottom one contains a masked password '.....'. Below the password field is a 'Forgot password?' link and a 'Sign In' button. To the right of the login form is the LowesTC logo, which consists of the text 'lowesTC' in a blue, stylized font, with the tagline 'High Health Clonal Plant Propagation' underneath it.

3. Log in using the same email address and temporary password
  - a. Remember to update your temporary password and any contact details in My Profile at any time.



## High Health Clonal Plant Propagation

4. Select the plant form required, either Tissue Culture (TC) or Plugs [if applicable]



Search for plant by its name, species, genus or product code

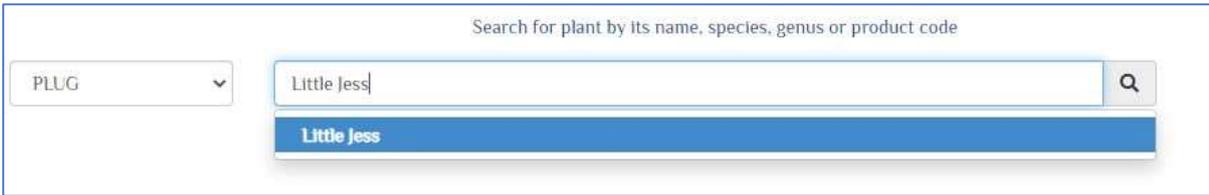
PLUG

PLUG

TC

Search here...

5. Search and select the name, species, genus, or product code of the plant variety you wish to order



Search for plant by its name, species, genus or product code

PLUG

Little Jess

Little Jess

6. Once the variety has been selected, click "Add to Cart". Multiple varieties can be added to the cart



 Little Jess

Dianella | caerulea | ABU 18.TU.BR.8 | Asphodelaceae | Ozbreed

Add to cart

7. To determine the stock availability of your selections, click "Show Availability"



Your Cart

 Little Jess

Show Availability

## High Health Clonal Plant Propagation

- Using the sliding bar at the top of the page, select a supply period to determine the number of plants in each of the selected varieties available for order at that time.



The screenshot displays the 'Search Availability and Place Order' interface. At the top, there is a 'Continue Searching' button and a 'Your Order' tab. Below this, a slide bar allows users to select a week of supply, currently set to '2021 Wk 28 Jul 05 - Jul 11'. The main area shows the product 'Little Jess' (Dianella | caerulea | ABU 18.TU.BR.8 | Asphodelaceae | Ozbreed) with a 'Remove from Cart' link. To the right, the 'In Stock' status is shown as '2,229', along with an 'Order Qty:' input field and an 'Update Cart' button. A 'Place Order' button is also visible on the right side of the interface.

- Once a supply period has been selected, type in the order quantity to the nearest 100 and click "Update Cart"
- You can adjust the slide bar and update the cart as many times as you like for the different supply weeks.
- Repeat for other plants by selecting "Continue Searching"
- When finished selections confirm your order by clicking "Place Order"
- A confirmation popup will appear, and a member of our Orders Team will be in touch with you to confirm your order.
- Orders can be browsed under the "My Orders" tab at the top of the screen
- You can download a spreadsheet of all your orders by selecting this logo

